



# Pembrokeshire Business Network



## Minutes of Pembrokeshire Business Network AGM and Committee Meeting on May 22<sup>nd</sup> 2008, at Bloomfield Centre, Narberth

### **Present**

Business Group members - Paul Woolman, Viv Phillips, Alison Rackley, Mike Isles, Duncan Edwards, Sam Solov, Gary Howells, Jon Everett, Gordon Barry, Peter Davies  
Associate members Tim Fletcher, Jim Price, Tonie & Johnathan Rowles, Jane Howells

### **Apologies**

Michael Lloyd, Wendy Weber

Minutes for the last meeting (17<sup>th</sup> April 2008) were agreed and thanks and appreciation of Ann Beynon's presentation were expressed

### **Election of Officers**

The election of officers took place under the terms of the PBN constitution. The only nomination received in advance of the meeting was from Sam Solov (Newport Chamber) who nominated Gordon Barry as secretary.

The meeting agreed that the PBN should have 4 officers, Chair, Treasurer, Secretary and minute Secretary, with the following appointments duly agreed by the meeting

Chair – Paul Woolman

Treasurer – Viv Phillips

Secretary – Gordon Barry

Minute Secretary – Peter Davies

### **Membership of PBN**

The following business groups had submitted membership forms:

Narberth, St Brides Bay Havens, Fishguard and Goodwick, Newport, Preseli Business Network, Saundersfoot

The following had submitted as Associate members

Maguire Engineering Services

FGW Communications

The remaining business groups in St Davids, Crymch, Pembroke, Pembroke Dock, Haverfordwest and Tenby would be written to following the meeting to encourage them to become members

**ACTION: Secretary**

PLANED would draft press release and promote the value of associate membership through their networks. The draft press release would be circulated to officers for agreement

**ACTION: Jane Howells**

### **Membership Fees and administration**

The membership fees for 2008/09 were set as

Full members (ie business groups) £25

Associate members £15

It was agreed that the Treasurer would open a bank account with HSBC in Milford in the name of The Pembrokeshire Business Network, with the four officers names as signatories with any two being required to sign cheques

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The correspondence address for PBN would be the Secretary, Gordon Barry, c/o Bodringally, Llawhaden, Narberth, SA78 8DL.

A letterhead using the PBN logo would be established for correspondence

**ACTION: Secretary**

### **The Future Programme**

The themes that would be covered in the programme would cover

- the sharing of practice between business groups
- common issues faced by business in the county
- inspirational business speakers
- a business showcase event

It was anticipated that the programme would involve 5/6 meetings a year, with meetings being hosted by member business groups.

It was agreed that it was important to register the role and presence of PBN with the local authority to ensure that PBN was engaged in consultations etc. Dr Stephen Jones Director of Development with PCC should be invited to the next meeting to be hosted by Fishguard and Goodwick Chamber on Wednesday 9<sup>th</sup> July 2008.

The subsequent meeting should take the issue of business recycling in the County, with some research being undertaken with members in the intervening period. Surveys of members of this nature can also provide valuable opportunities for profile through press coverage

Other issues for consideration would be transport – duelling of A40, train services, web development, Pembrokeshire Tourism, a follow up meeting with Bluestone in 2009, updates on the Assembly Government business support services

Professor Brian Morgan Chair of Penderyn Whisky would be invited as the first in the inspirational speaker series

PBI and PLANED have both submitted funding proposals to support the network. The outcome of these proposals will be known on June 20<sup>th</sup> and if successful a forward programme of funded work would need to be agreed with PBN

### **Any Other Business**

Contact had still to be made with My Pembrokeshire over the on line directory. This would be taken forward by Peter Davies to establish future of the on line directory. The importance of preserving the business listing database was emphasised.

A Green Packaging event was being held on June 2<sup>nd</sup> – free to interested companies – details via Jane Howells at PLANED

PAVS had asked PBN to nominate a business rep to attend a workshop on business and the community sector to be held in the Botanic Gardens on June 3<sup>rd</sup>. Jim Price volunteered to attend, subject to diary commitments.

(NB: Jim unable to attend, Gordon represent PBN in his stead.)

### **Next Meeting**

Wednesday 9<sup>th</sup> July 2008 hosted by Fishguard and Goodwick Chamber at 7:30pm. Venue to be announced later.

Please note for your Diary.

Possible meeting dates for the next year are;

27<sup>th</sup> August 2008

1<sup>st</sup> October 2008

19<sup>th</sup> November 2008

7<sup>th</sup> January 2009

18<sup>th</sup> February 2009

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1<sup>st</sup> April 2009  
13<sup>th</sup> May 2009  
24<sup>th</sup> June 2009